

Effortless Facts April 2020 Edition

From Financial Compliance for Research!



*Congratulations on another job well-done! For the 12th time since the inception of electronic certification at Pitt and for the fourth period in a row, we have achieved **100% compliance** in the certification of 6,118 effort statements! Particularly impressive since this period had one of our largest pools of certifiable effort statements to date and culminated with the University working remotely for the first time! Thank you for your persistence and tenacity in achieving this milestone!*



*As the University adjusts to working remotely, we would like to remind you that DocuSign signatures are accepted on all **forms from the Financial Compliance for Research website**. Additionally, all forms on our website are fillable PDFs. Based on your computer's configuration, you may not be able to see the fillable boxes on the form. If this happens, download the form by saving it to your computer. The saved file will allow you to access and fill the data boxes.*



*We are working to transform our **training programs** to accommodate the new distance learning environment we all face. Details of our new format and delivery methods will be forthcoming. If you have registered for one of our workshops, you will receive an email providing further instructions as the workshop date approaches.*



*The reports available in SPAR and ECC can make the applications more useful tools for you. One such report is the **SPAR Form Report - PLDR816**. The report details SPAR data at the RC, Department or Individual level which can be generated and printed or downloaded in both PDF and Excel Formats. An **instruction guide** is available to assist with producing this report.*

FCR Website: <http://www.cfo.pitt.edu/fcr/index.php>

Contact Us: SPARhelp@cfo.pitt.edu

April 2020

			1	2	3	4
			Write-off of Uncertified Effort is 7:00 am			
				SPAR in query-only mode from 5:00 pm on 4/2 through 6:00 am on 4/7 for month-end closing		
5	6	7	8	9	10	11
SPAR in query-only mode from 5:00 pm on 4/2 through 6:00 am on 4/7 for month-end closing				Introduction to SPAR Workshop		
12	13	14	15	16	17	18
					SPAR in query-only mode from Midnight - 11:00 am for payroll processing	
19	20	21	22	23	24	25
				Advanced SPAR- Cost Sharing Workshop		
26	27	28	29	30		