

Common University Acronyms & Terminology

Acronym / Term	Definition
3Ds	Deans, Directors, and Department Chairs
A&S	Now DSAS - Kenneth P. Dietrich School of Arts and Sciences
AACRAO	American Association of Collegiate Registrars and Admissions Officers
ACC	Atlantic Coast Conference
ARC	Academic Resource Center
ACH	Automated Clearing House (a type of electronic banking transaction)
ACK	Acknowledged
ACPA	American College Personnel Association
AD	Active Directory
ADA	Americans with Disabilities Act
ADJ	Adjustment (also adjustment period in General Ledger)
AFS	Andrew File System
AIA	American Institute of Architects
ALCOSAN	Allegheny County Sanitary Authority also see PWSA
ALT	Alternate
ANSI	American National Standards Institute
AR	Accounts Receivable
AP	Accounts Payable
ASA	Asian Student Alliance
ASCE	American Society of Civil Engineers
ASTM	American Society for Testing and Materials
AVC	Associate or Assistant Vice Chancellor
BAA	(HIPAA) Business Associate Agreement
BAS	Black Action Society
B&P	Budget & Planning
BI	Business Intelligence
BMR	Budget Modification Request
BPI	Business Process Improvement
BOD/BOT	Board of Directors/Board of Trustees
CA	Cost Accounting
CAL	Client Access License (used for software)
CBA	College of Business Administration
CC	Counseling Center
CCLD	Cross Cultural and Leadership Development
CDPA	Career Development and Placement Assistance
CDS	Central Directory Service
CEC	Community Engagement Center
CEF	Consolidated Endowment Fund
CFA	Certified Financial Analyst
CFO	Chief Financial Officer
CGS	College of General Studies
CI	Copyright Infringement
CIO	Chief Information Officer or Chief Investment Officer
CISP	Customer Information Security Plan
CL	Cathedral of Learning
CM	Change Management. This can be used in reference to the CM process.
CO	Controller's Office
COA	Chart of Accounts

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COB	Close of Business (i.e. a deadline – ‘needed by COB’)
COI	Conflict of Interest
Cognos	Reporting and business intelligence tool used to provide data from the university data warehouse to the university community.
CPA	Certified Public Accountant
CSSD	Computing Services and Systems Development (now Pitt IT)
CTI	Cash Transaction Input
CTIF	Charitable Temporary Investment Fund (short term liquid investment vehicle)
CTSI	Clinical and Translational Science Institute
CW	Commonwealth of Pennsylvania
CWO	Campus Women’s Organization
DBA	Database Administrator
DBE	Disadvantaged Business Enterprise/Entity
DHHS	Department of Health & Human Services (federal government)
DLAR	Division of Laboratory and Animal Research
DR	Disaster Recovery. This is a documented process, set of procedures, and/or services to recover and protect IT infrastructure after a catastrophic event.
DRS	Disability Resources and Services
DSAS	Kenneth P. Dietrich School of Arts and Sciences
EBC	Executive Budget Committee: Committee that is made up of the Provost, CFO, and SVC/HS and meets to make budget recommendations to the Chancellor
EC	Effort Coordinator
ECC	Effort Reporting & Certification System
ED	Department of Education
EFT	Electronic Funds Transfer
EH&S	Environmental Health & Safety
EMBA	Executive MBA
EMS	Events Management System
ENS	Emergency Notification Service. ENS is used by the University to communicate through text, voice, and email messages in the event of an emergency.
EOL	End-of-life
EPM	Enterprise Performance Management
ER	Employee Record
ETD	Electronic Theses and Dissertations
EULA	End User License Agreement
F&A	Facilities & Administration (cost rate for sponsored projects, also indirect costs or overhead costs)
FA	Financial Aid
FAIS	Financial Accounting Information System (pre-dates PRISM but referred to in historical documentation)
FAFSA	Free Application for Federal Student Aid
FAQ	Frequently Asked Questions
FASB	Financial Accounting Standards Board
FB	Fringe Benefits
FCR	Financial Compliance for Research
FGAR	Financial General Accounting Reports
FERPA	Family Education Rights and Privacy Act
FISMA	Federal Information Security Management Plan

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Acronym / Term	Definition
FM	Facilities Management
FR	Financial Reporting
FRS	Financial Records Services
FSA	Federal Student Aid
FSDP	Faculty and Staff Development Program
FT	Full Time
FTE	Full Time Equivalent
FY	Fiscal Year
FTP	File Transmission Protocol
FYTD	Fiscal Year to Date
FYE	First Year Experience
FYI	For Your Information
FYM	First Year Mentor
GA	General Accounting
GAAP	General Accepted Accounting Principles
GEO	Global Experiences Office (formerly Student Abroad Office)
GL	General Ledger
GLB	Gramm-Leach-Bliley Act
GME	Alias used on PRISM Cash Reports for general funds
GME	Graduate Medical Education
GMT	Graduate Medical Trainee
GSA	Graduate School/Student Assistant
GSPIA	Graduate School of Public and International Affairs
GSR	Graduate Student Researcher
HD	Help Desk
HIPAA	Health Insurance Portability And Accountability
HPA	Health and Physical Activity
HLDR	Historical Labor Distribution Reports
HR	Human Resources
HTML	HyperText Markup Language
HTTP	HyperText Transport Protocol
HTTPS	HyperText Transport Protocol (Secure)
I&R	Intramurals and Recreation
IA	Internal Audit
ICRE	Institute for Clinical Research Education
IDC	Interdepartmental Charge
IEE	Institute for Entrepreneurial Excellence
IEEE	Institute of Electrical and Electronics Engineers
ISF	Initiatives and Subvention Fund: This fund is generated from the participation fee, is used for Primary RC subventions and strategic initiatives; Subvention is a subsidy provided to Primary RCs that have a negative margin. Subvention ensures that no Primary RC ends the year with a negative margin for unrestricted funds.
IPEDS	Integrated Postsecondary Education Data Survey
IS	Income Statement
ISIR	Institutional Student Information Record
ISIS	Integrated Student Information System (pre-dates PeopleSoft and referred to in some historical reporting)
IT	Information Technology

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JE	Journal Entry
KATZ	Katz Graduate School of Business
KB	Knowledge Base
KGSB	Katz Graduate School of Business
KPMG	Klynveld, Peat, Marwick & Goerdeler (external auditing firm)
LD	Labor Distribution
LRDC	Learning Research and Development Center
MCS	Mandatory Cost Share
MD&A	Management Discussion & Analysis
MHSF	Medical Health Sciences Foundation
MTDC	Modified Total Direct Costs (total costs that can be directly identified to a sponsored project)
NACUBO	National Association of College & University Business Officers
NASF	Net Assignable Square Footage
NASFAA	National Association of Student Financial Aid Administrators
NOA	Notice of Award (for sponsor projects from external sponsors)
NOC	Network Operations Center (24x7)
NIH	National Institutes of Health (federal government)
NIMH	National Institutes of Mental Health (federal government)
NOID	Notice of Invoice Discrepancy
NRN	No Reply Necessary (an email closing)
NSCT	Non Salary Cost Transfer: journal entry within General Ledger
NSLDS	National Student Loan Data System
OAC	Oracle Analytics Cloud (financial data warehouse, primarily CFO use)
OAFA	Office of Admissions & Financial Aid
OH	Overhead costs
OD	Organizational Development
ODI or ODEI	Office of Diversity, Equity and Inclusion
OIS	Office of International Services
OOF	Office of Finance
OFF	Operating Funds Forecasting
OOO	Out of Office
OMB	Office of Management and Budget (federal government)
OUC	Office of University Counsel
OSP	Office of Sponsored Programs
OTC	Office of the Chancellor
OUR	Office of the University Registrar
PAE	Philanthropic & Alumni Engagement
PARA	PRISM Account Request Application
PBCS	Planning & Budgeting Cloud System/Service
PCard	Purchasing Card (University paid purchasing card for non-travel emergency expenses)
PCHE	Pittsburgh Council on Higher Education
PCI	Hillman Cancer Center – formerly University of Pittsburgh Cancer Institute
PCM	Profitability and Cost Management (software module for Budget ReSTART)
PHEAA	Pennsylvania Higher Education Assistance Agency
PERIS	Pitt's Electronic Research Information Solution (pre-award management)
PI	Principal Investigator

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Acronym / Term	Definition
PII	Personally Identifiable Information
PJTD	Project to Date
P&L	Profit & Loss
PM	Project Manager
PMO	Project Management Office
PMSOP	Project Management Standard Operating Procedures
PPMO	Portfolio & Project Management Office
PO	Purchase Order
POC	Proof-of-concept
PR	Designation for the folders in the COGNOS GL Mart that contain HLDR reports
PRISM	Pitt's Real-time Information System for Management - PRISM is the University's financial enterprise application.
PS	Peoplesoft - This is the University's Student Administration Information System
PSA	Professional Services Agreement
PT	Part Time
PTD	Period to Date
PTO	Paid Time Off
PY	Designation used in the COGNOS GL Mart to denote payroll-related data
RAR	Research Accounts Receivable
RC	Responsibility Center; two types: Primary RC - Responsibility Centers that are revenue generating (academic schools, regional campuses, athletics, and auxiliaries) and Support RC – Responsibility Centers that provide services and support to Primary RCs
RCA or RC Admin	Responsibility Center Administrator; This is the individual designated in a Responsibility Center to manage computer accounts and access. It is separate from and RC Business Manager role.
RCRP	Responsibility Center Resource Proposal: The first step in the budget formulation process when the RCs submit their initial budget and request resources
RDF	Research Development Fund
RDP	Remote Desktop Protocol
ReSTART	The name of the University's new budget model. ReSTART stands for Revenue Sharing to Accelerate Responsive Transformation.
RFI, RFP, RFQ	Request for Information, Request for Proposal, Request for Quote
RIDC	RIDC Park located in O'Hara Township
ROC Fund	Research Opportunities and Capabilities Fund
RPA	Research Proposal & Account (custom PRISM application)
RPAR	Research Project Accounting Reports
RMS	Residential Management System aka Mercury
R&R	Renewal & Replacement (reserves)
SaaS	Software-as-a-Service
SAC	Staff Association Council
SAF	Strategic Advancement Fund: Loan fund to support one-time investments in initiatives that advance the University of Pittsburgh's mission, brand, and strategic plan
SCS	Student Computing Services
SCI	School of Computing and Information
SCUC	Senate Council Usage Committee
SDS	Software Distribution Services

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Acronym / Term	Definition
SFS	Student Financial Services
SHRS	School of Health & Rehabilitation Sciences
SIS	Student Information System (PeopleSoft Campus Solutions)
SLA	Service Level Agreement
SME	Subject Matter Expert
SO	Senior Officer
SOM	School of Medicine
SOMD	School of Medicine Division
SOX	Sarbanes-Oxley
SoW	Statement of Work
SPA	Sponsored Project Accounting
SPAR	Salaried Personnel Activity Report
SPC	Student Payment Center
SPH	School of Public Health
SRAR	Self Reported Academic Record
SRM	Subawardee Risk Management
SRR	Strategic Resource Review: Meetings that occur to discuss resource priorities between the RC leadership and the Provost, CFO, and SVC/HS
SRCC	Support Responsibility Center Committee: An oversight committee that provides visibility of the University's Support Responsibility Centers (RCs) budgets in support of the University's budget model
SSO	Single Sign-On
SVC	Senior Vice Chancellor
TA	Teaching Assistant
T&B or TBE	Travel & Business expense report
TBA	To Be Announced
TBD	To Be Determined
TCard	Travel Card (University paid credit card implemented with Concur Travel Management system)
TEP	Temporary Employment Pool
TF	Teaching Fellow
TIP	Tuition Incentive Program
Trio SSS	SSS = Student Support Services Trio for these three populations: low income/Pell Grant eligible, first generation and underserved minorities
UBF	University Business Forms
UCA	University Computing Account
UCDC	University Child Development Center
UCIS	University Center for International Studies
UComs or UC	Office of University Communications
UCO	University Collections
UCSUR	University Center for Social & Urban Research
UDHS	University Dental Health Services
UDW	University Data Warehouse
ULS	University Library Services
UNSPSC	United Nations Standard Products and Services Code (universal purchasing code)
UPB	University of Pittsburgh at Bradford
UPBC	University Planning & Budgeting Committee
UPG	University of Pittsburgh at Greensburg

Common University Acronyms & Terminology

Acronym / Term	Definition
UPJ	University of Pittsburgh at Johnstown
UPT	University of Pittsburgh at Titusville
UPMC	University of Pittsburgh Medical Center
UPP	University of Pittsburgh Physicians
USCIS	U.S. Citizenship and Immigration Services
UCTL	University Center for Teaching and Learning
VA	U.S. Department of Veterans Affairs
VC	Vice Chancellor
VM	Virtual Machine
VPN	Virtual Private Network
WC	Workers Compensation
WPIC	Western Psychiatric Institute & Clinic
WPU	William Pitt Union
YTD	Year to Date
ZBA	Zero Balance Account