December 2025

	1 Write off of Uncertified Effort is 7am	2	3	4	5	6
		SPAR in query only from 5pm 12/2 through 6am 12/5 for month end processing				
7	8	9	10	11	12 SPAR in query only from 1am through 11am 12/12 for payroll processing	13
14	15	16	17	18	19 SPAR in query only from 1am through 11am 12/19 for payroll processing	20
21	22	23	24	25 	26	27
	SPAR in query only from 5pm 12/22 through 11am 12/23 for payroll processing		WINTER RECESS			
28	29	30	31	Jan 1		
WINTER RECESS						