

Effortless Facts January 2021 Edition

From Financial Compliance for Research!



New Year's Resolution Edition! This year, let's resolve to:

- Review level reports and process timely corrections to avoid necessitating a 90-Day Exception request, particularly in situations only involving entities 02, 03, or 04 accounts.
- Obtain an Advance Account when work begins on a sponsored project. If an Advance Account cannot be issued, document effort as described on our [website](#).
- Explore the ECC and SPAR reports. You may be surprised at the information that is available to you.



The ECC Pre-Review period opens on January 8, 2021 for the fall academic term. Changes to note:

- Effort statements will be present for all non-union employees, Salaried and Hourly. Hourly activity has only been included from November 1, 2020 and forward.
- Salaried, Non-Exempt employees who were converted on November 1 to hourly will have two effort statements, a Salaried effort statement for the months of September-October, and an Hourly effort statement for November 1-December 26.
- There are now two Employee Types in ECC, Salaried and Hourly, replacing the previous Semester Employee Type.
- Parameters for certain ECC reports require an Employee Type. You should run these reports twice, once for each Employee Type, to capture the full results for your area.



Please refer to Nicole's [email](#) of December 9th detailing **SPAR closures** this month related to the implementation of Pitt Worx and the usual monthly processing.



Exciting **organizational changes** are in progress in FCR as announced in Bev's [email](#) of December 17th .

FCR Website
SPARhelp@cfo.pitt.edu

					1	2
					HAPPY NEW YEAR!!	
3	4	5	6	7	8	9
					Effort Statement Pre-Review for Effort Coordinators Begins in ECC	
SPAR in query-only mode from 5:00 pm on 12/31 through 5:00 pm on 1/7 for month-end closing and HCM implementation					SPAR should not be accessed from 5:00 pm on 1/7 through 6:00 am on 1/12 for HCM implementation	
10	11	12	13	14	15	16
SPAR should not be accessed from 5:00 pm on 1/7 through 6:00 am on 1/12 for HCM implementation					SPAR in query-only mode from 6:00 am – 6:00 pm for payroll processing	
17	18	19	20	21	22	23
	MARTIN LUTHER KING DAY				SPAR in query-only mode from Midnight - 1:00 pm for payroll processing	
24	25	26	27	28	29	30
				Reminder to remove SPAR effort from closed awards for the Jan-Apr period to prevent 0% federal lines requiring certification.		
					SPAR in query-only mode from 5:00 pm on 1/29 through 6:00 am on 2/8 for month-end closing	
31	FEB 1	2	3	4	5	6
SPAR in query-only mode from 5:00 pm on 1/29 through 6:00 am on 2/8 for month-end closing						