

JANUARY 2022

							1
							HAPPY NEW YEAR
2	3	4	5	6	7	8	Pre-Review Salaried
WINTER RECESS		SPAR in query-only mode from 5:00pm 1/5 through 6:00am 1/11 for month end closing					
9	10	11	12	13	14	15	
SPAR in query-only mode from 5:00pm 1/5 through 6:00am 1/11 for month end closing			SPAR in query-only mode from 5:00pm 1/13 through 11:00am 1/14 for payroll processing				
16	17	18	19	20	21	22	
MARTIN LUTHER KING DAY		SPAR in query-only mode from 5:00pm 1/20 through 11:00am 1/21 for payroll processing					
23	24	25	26	27	28	29	
				SPAR in query-only mode from 5:00pm 1/27 through 11:00am 1/28 for payroll processing			
30	31						