January 2023

1 Pre-Review Hourly	2	3	4	5	6	7
WINTER RECESS			SPAR in query-only mode from 5:00pm 1/4 through 6:00am 1/10 for month end closing			
8 Pre-Review Salaried	9	10	11	12	13	14
SPAR in query-only mode from 5:00pm 1/4 through 6:00am 1/10 for month end closing				SPAR in query-only mode from 5:00pm 1/12 through 11:00am 1/13 for payroll processing		
15	16	17	18	19	20	21
	MARTIN LUTHER KING DAY			SPAR in query-only mode from 5:00pm 1/19 through 11:00am 1/20 for payroll processing		
22	23	24	25	26	27	28
				SPAR in query-only mode from 5:00pm 1/26 through 11:00am 1/27 for payroll processing		
29	30	31	Feb 1			