



Effortless Facts June 2021 Edition

From Financial Compliance for Research!



FISCAL YEAR-END CUT OFF ALERT!!! The SPAR application will go into Query Only mode at 5:00 pm on June 25, 2021. All FY 2021 SPAR entries must be recorded prior to this established cut-off. Please review Nicole's [email](#) from May 18th for more details related to the FY 2021 cut-off dates for SPAR and SWCT 90-Day Exception Requests.



After June 25, SPAR modifications to May-June 2021 lines involving 02 accounts will be subject to Fiscal Year-End Cut Off rules:

- Charges to an entity 02 or 03 account will appear in the new fiscal year (FY 22).
- Credits to an entity 02 or 03 account will default to a General University account.



Welcome to our newest intern, Hailey Martray! Hailey just completed her sophomore year at Pitt-Greensburg, studying Management and Accounting, and will be working with us through the summer. Please recognize Hailey as an official member of the FCR team as you may receive communications from her throughout the summer.



FCR offers a variety of training offerings which are regularly posted to our website. As mentioned in previous editions, **we are transitioning all of our workshops to be available on-demand** and as they are ready, they will be added to our [website](#).

FCR Website
SPARhelp@cfo.pitt.edu

June 2021

		1	2	3	4	5
				Deadline for submitting SWCT 90-day requests to FCR for periods prior to Jan 2021 is 5:00 pm		
SPAR in query-only mode from 5:00 pm on 6/2 through 6:00 am 6/7 for month end closing						
6	7	8	9	10	11	12
SPAR in query-only mode from 5:00 pm on 6/2 through 6:00 am 6/7 for month end closing		Certification Period Opens			Deadline for submitting SPAR 90-day requests to FCR for periods prior to Jan 2021 is 5:00 pm	
13	14		15	16	17	18
				Deadline for submitting SWCTs to Financial Records Services is 5:00pm	SPAR in query-only mode from Midnight - 11:00 am for payroll processing	
20	21	22	23	24	25	26
					Last day to make FY21 SPAR modifications	
SPAR in query-only mode from 5:00 pm on 6/25 through 6:00 am 7/9 for FY end closing						
27	28	29	30			
SPAR in query-only mode from 5:00 pm on 6/25 through 6:00 am 7/9 for FY end closing						