

MARCH 2022

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|--|----|---|--|--|---|----|
| | | 1 | 2 | 3 | 4 | 5 |
| | | SPAR in query-only mode from 5:00pm 3/2 through 6:00am 3/7 for month end closing | | | | |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| SPAR in query-only mode from 5:00pm 3/2 through 6:00am 3/7 for month end closing | | SPAR in query-only mode from 5:00pm 3/9 through 11:00am 3/10 for payroll processing | | | Observance of Spring Holiday | |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| | | | | SPAR in query-only mode from 5:00pm 3/17 through 11:00am 3/18 for payroll processing | | |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| | | | PI Certification Deadline | Deans/Chairs notified of uncertified effort | | |
| | | | | SPAR in query-only mode from 5:00pm 3/24 through 11:00am 3/25 for payroll processing | | |
| 27 | 28 | 29 | 30 | 31 | APR 1 | 2 |
| | | | Last date to modify Sep-Dec SPARs and allow one business day for certification before Write-Off Date | Last Date to modify Sep-Dec SPARs without 90-Day exception approval, but CAUTION – will not allow time for certification of federal effort* | Write-off of Uncertified Effort is 7:00 am | |

*Be certain no federal effort is involved in the modification