UNIVERSITY OF PITTSBURGH

PRISM SUBCODES

EXPENSES

* Non-RDF accounts only (Purpose 2xxxx)

** RDF accounts only (Purpose 3xxxx)

Subcode	Description	Notes & Examples	Subcode Use Restrictions: Entity	Department	Purpose
COMPENSATION		Fringe Benefit Subcodes			
Medical Faculty					
5000	Med Faculty RFT Reg Earnings	5901 FB - Medical Faculty	02,03,04,05,06,09		
5001	Med Faculty RFT Reg Earnings	5901 FB - Medical Faculty	02,03,04,05,06,09		
5002	Med Faculty RFT Reg Earnings	5901 FB - Medical Faculty	02,03,04,05,06,09		
5003	Med Faculty RFT Reg Earnings	5901 FB - Medical Faculty	02,03,04,05,06,09		
5004	Med Faculty RFT Reg Earnings	5901 FB - Medical Faculty	02,03,04,05,06,09		
5005	Med Faculty RFT Reg Earnings	5901 FB - Medical Faculty	02,03,04,05,06,09		
5010	Med Faculty RFT Summer Term	5901 FB - Medical Faculty	02,03,04,05,06,09		
5011	Med Faculty RFT Summer Sessions	5901 FB - Medical Faculty	02,03,04,05,06,09		
5012	Med Faculty RFT Summer Sessions	5901 FB - Medical Faculty	02,03,04,05,06,09		
5013	Med Faculty RFT Summer Sessions	5901 FB - Medical Faculty	02,03,04,05,06,09		
5014	Med Faculty RFT Summer Sessions	5901 FB - Medical Faculty	02,03,04,05,06,09		
5015	Med Faculty RFT Summer Sessions	5901 FB - Medical Faculty	02,03,04,05,06,09		
5030	Med Faculty RFT Consulting	5901 FB - Medical Faculty	02,03,04,05,06,09		
5035	Med Faculty RFT Overload	5901 FB - Medical Faculty	02,03,04,05,06,09		
5040	Med Faculty RFT Other Comp	5901 FB - Medical Faculty	02,03,04,05,06,0		
5045	Medical Faculty RI	5902 FB - Faculty RI/AI	02,04		
5046	Medical Faculty AI	5902 FB - Faculty RI/AI	02,04		
5050	Med Faculty RPT Reg Earnings	5901 FB - Medical Faculty	02,03,04,05,06,09		
5051	Med Faculty RPT Reg Earnings	5901 FB - Medical Faculty	02,03,04,05,06,09		
5052	Med Faculty RPT Reg Earnings	5901 FB - Medical Faculty	02,03,04,05,06,09		
5053	Med Faculty RPT Reg Earnings	5901 FB - Medical Faculty	02,03,04,05,06,09		
5054	Med Faculty RPT Reg Earnings	5901 FB - Medical Faculty	02,03,04,05,06,09		
5055	Med Faculty RPT Reg Earnings	5901 FB - Medical Faculty	02,03,04,05,06,09		
5060	Med Faculty RPT Summer Term	5901 FB - Medical Faculty	02,03,04,05,06,09		
5061	Med Faculty RPT Summer Sessions	5901 FB - Medical Faculty	02,03,04,05,06,09		
5062	Med Faculty RPT Summer Sessions	5901 FB - Medical Faculty	02,03,04,05,06,09		
5063	Med Faculty RPT Summer Sessions	5901 FB - Medical Faculty	02,03,04,05,06,09		
5064	Med Faculty RPT Summer Sessions	5901 FB - Medical Faculty	02,03,04,05,06,09		
5065	Med Faculty RPT Summer Sessions	5901 FB - Medical Faculty	02,03,04,05,06,09		
5080	Med Faculty RPT Consulting	5901 FB - Medical Faculty	02,03,04,05,06,09		
5085	Med Faculty RPT Overload	5901 FB - Medical Faculty	02,03,04,05,06,09		
5090	Med Faculty RPT Other Comp	5901 FB - Medical Faculty	02,03,04,05,06,09		
Non-Medical Faculty					
5100	Non-Med Faculty RFT Reg Earnings	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		

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* Non-RDF accounts only (Purpose 2xxxx)

** RDF accounts only (Purpose 3xxxx)

				Subcode Use Restrictions		
	Subcode	Description	Notes & Examples	Entity	Department	Purpose
	5101	Non-Med Faculty RFT Reg Earnings	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5102	Non-Med Faculty RFT Reg Earnings	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5103	Non-Med Faculty RFT Reg Earnings	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5104	Non-Med Faculty RFT Reg Earnings	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5105	Non-Med Faculty RFT Reg Earnings	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5110	Non-Med Faculty RFT Summer Term	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5111	Non-Med Faculty RFT Summer Sess	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5112	Non-Med Faculty RFT Summer Sess	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5113	Non-Med Faculty RFT Summer Sess	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5114	Non-Med Faculty RFT Summer Sess	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5115	Non-Med Faculty RFT Summer Sess	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5130	Non-Med Faculty RFT Consulting	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5135	Non-Med Faculty RFT Overload	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5140	Non-Med Faculty RFT Other Comp	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5145	Non-Medical Faculty RI	5904 FB - Non-Medical Faculty RI	02,04		
	5150	Non-Med Faculty RPT Reg Earnings	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5151	Non-Med Faculty RPT Reg Earnings	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5152	Non-Med Faculty RPT Reg Earnings	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5153	Non-Med Faculty RPT Reg Earnings	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5154	Non-Med Faculty RPT Reg Earnings	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5155	Non-Med Faculty RPT Reg Earnings	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5160	Non-Med Faculty RPT Summer Term	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5161	Non-Med Faculty RPT Summer Sess	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5162	Non-Med Faculty RPT Summer Sess	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5163	Non-Med Faculty RPT Summer Sess	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5164	Non-Med Faculty RPT Summer Sess	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5165	Non-Med Faculty RPT Summer Sess	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5180	Non-Med Faculty RPT Consulting	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5185	Non-Med Faculty RPT Overload	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	5190	Non-Med Faculty RPT Other Comp	5903 FB - Non-Medical Faculty	02,03,04,05,06,09		
	Research Associates					
	5200	Research Assoc RFT Reg Earnings	5905 FB - Research Associates	02,03,04,05,06,09		
	5201	Research Assoc RFT Reg Earnings	5905 FB - Research Associates	02,03,04,05,06,09		
	5202	Research Assoc RFT Reg Earnings	5905 FB - Research Associates	02,03,04,05,06,09		
	5203	Research Assoc RFT Reg Earnings	5905 FB - Research Associates	02,03,04,05,06,09		
	5204	Research Assoc RFT Reg Earnings	5905 FB - Research Associates	02,03,04,05,06,09		

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** RDF accounts only (Purpose 3xxxx)

				Subcode Use Restrictions		
	Subcode	Description	Notes & Examples	Entity	Department	Purpose
	5205	Research Assoc RFT Reg Earnings	5905 FB - Research Associates	02,03,04,05,06,09		
	5220	Research Assoc RFT Consulting	5905 FB - Research Associates	02,03,04,05,06,09		
	5225	Research Assoc RFT Overload	5905 FB - Research Associates	02,03,04,05,06,09		
	5230	Research Assoc RFT Other Comp	5905 FB - Research Associates	02,03,04,05,06,09		
	5250	Research Assoc RPT Reg Earnings	5905 FB - Research Associates	02,03,04,05,06,09		
	5251	Research Assoc RPT Reg Earnings	5905 FB - Research Associates	02,03,04,05,06,09		
	5252	Research Assoc RPT Reg Earnings	5905 FB - Research Associates	02,03,04,05,06,09		
	5253	Research Assoc RPT Reg Earnings	5905 FB - Research Associates	02,03,04,05,06,09		
	5254	Research Assoc RPT Reg Earnings	5905 FB - Research Associates	02,03,04,05,06,09		
	5255	Research Assoc RPT Reg Earnings	5905 FB - Research Associates	02,03,04,05,06,09		
	5270	Research Assoc RPT Consulting	5905 FB - Research Associates	02,03,04,05,06,09		
	5275	Research Assoc RPT Overload	5905 FB - Research Associates	02,03,04,05,06,09		
	5280	Research Assoc RPT Other Comp	5905 FB - Research Associates	02,03,04,05,06,09		
	Temporary Faculty & Research Associates					
	5300	Temp Faculty FT Reg Earnings	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
	5301	Temp Faculty FT Reg Earnings	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
	5302	Temp Faculty FT Reg Earnings	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
	5303	Temp Faculty FT Reg Earnings	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
	5304	Temp Faculty FT Reg Earnings	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
	5305	Temp Faculty FT Reg Earnings	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
	5310	Temp Faculty FT Other Comp	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
	5311	Temp Faculty FT Other Comp	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
	5312	Temp Faculty FT Other Comp	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
	5313	Temp Faculty FT Other Comp	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
	5314	Temp Faculty FT Other Comp	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
	5315	Temp Faculty FT Other Comp	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
	5320	Temp Faculty PT Reg Earnings	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
	5321	Temp Faculty PT Reg Earnings	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
	5322	Temp Faculty PT Reg Earnings	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
	5323	Temp Faculty PT Reg Earnings	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
	5324	Temp Faculty PT Reg Earnings	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
	5325	Temp Faculty PT Reg Earnings	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
	5330	Temp Faculty PT Other Comp	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
	5331	Temp Faculty PT Other Comp	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
	5332	Temp Faculty PT Other Comp	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
	5333	Temp Faculty PT Other Comp	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		

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				Subcode Use Restrictions		
	Subcode	Description	Notes & Examples	Entity	Department	Purpose
	5334	Temp Faculty PT Other Comp	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
	5335	Temp Faculty PT Other Comp	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
	Staff					
	5400	Staff RFT Reg Earnings	5907 FB - Staff	02,03,04,05,06,09		
	5401	Staff RFT Reg Earnings	5907 FB - Staff	02,03,04,05,06,09		
	5402	Staff RFT Reg Earnings	5907 FB - Staff	02,03,04,05,06,09		
	5403	Staff RFT Reg Earnings	5907 FB - Staff	02,03,04,05,06,09		
	5404	Staff RFT Reg Earnings	5907 FB - Staff	02,03,04,05,06,09		
	5405	Staff RFT Reg Earnings	5907 FB - Staff	02,03,04,05,06,09		
	5410	Staff RFT Consulting	5907 FB - Staff	02,03,04,05,06,09		
	5420	Staff RFT Overtime	5907 FB - Staff	02,03,04,05,06,09		
	5421	Staff RFT Overtime	5907 FB - Staff	02,03,04,05,06,09		
	5422	Staff RFT Overtime	5907 FB - Staff	02,03,04,05,06,09		
	5423	Staff RFT Overtime	5907 FB - Staff	02,03,04,05,06,09		
	5424	Staff RFT Overtime	5907 FB - Staff	02,03,04,05,06,09		
	5425	Staff RFT Overtime	5907 FB - Staff	02,03,04,05,06,09		
	5426	Staff RFT Overtime	5907 FB - Staff	02,03,04,05,06,09		
	5427	Staff RFT Overtime	5907 FB - Staff	02,03,04,05,06,09		
	5428	Staff RFT Overtime	5907 FB - Staff	02,03,04,05,06,09		
	5429	Staff RFT Overtime	5907 FB - Staff	02,03,04,05,06,09		
	5430	Staff RFT Overtime	5907 FB - Staff	02,03,04,05,06,09		
	5440	Staff RFT Comp Time Paid	5907 FB - Staff	02,03,04,05,06,09		
	5441	Staff RFT Other Comp	5907 FB - Staff	02,03,04,05,06,09		
	5442	Staff RFT Special Comp Programs	n/a	02,03,04,05,06,09		
	5445	Vacation Pay	5907 FB - Staff	02,03,04,05,06,09		
	5446	Sick Time Paid	5907 FB - Staff	02,03,04,05,06,09		
	5450	Staff RPT Reg Earnings	5907 FB - Staff	02,03,04,05,06,09		
	5451	Staff RPT Reg Earnings	5907 FB - Staff	02,03,04,05,06,09		
	5452	Staff RPT Reg Earnings	5907 FB - Staff	02,03,04,05,06,09		
	5453	Staff RPT Reg Earnings	5907 FB - Staff	02,03,04,05,06,09		
	5454	Staff RPT Reg Earnings	5907 FB - Staff	02,03,04,05,06,09		
	5455	Staff RPT Reg Earnings	5907 FB - Staff	02,03,04,05,06,09		
	5460	Staff RPT Consulting	5907 FB - Staff	02,03,04,05,06,09		
	5461	Staff RPT Overtime	5907 FB - Staff	02,03,04,05,06,09		
	5462	Staff RPT Overtime	5907 FB - Staff	02,03,04,05,06,09		
	5463	Staff RPT Overtime	5907 FB - Staff	02,03,04,05,06,09		

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EXPENSES

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** RDF accounts only (Purpose 3xxxx)

Subcode	Description	Notes & Examples	Subcode Use Restrictions		
			Entity	Department	Purpose
5464	Staff RPT Overtime	5907 FB - Staff	02,03,04,05,06,09		
5465	Staff RPT Overtime	5907 FB - Staff	02,03,04,05,06,09		
5470	Staff RPT Comp Time Paid	5907 FB - Staff	02,03,04,05,06,09		
5475	Staff RPT Other Comp	5907 FB - Staff	02,03,04,05,06,09		
5476	Staff RPT Special Comp Programs	n/a	02,03,04,05,06,09		
Senior Administration					
5480	Senior Administration Reg Earnings	5909 FB - Senior Administration	02,03,04,05,06,09		
5485	Senior Administration Consulting	5909 FB - Senior Administration	02,03,04,05,06,09		
5487	Senior Administration Other Comp	5909 FB - Senior Administration	02,03,04,05,06,09		
Temporary Staff					
5500	Temp Staff TEP FT Earnings	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
5505	Temp Staff Non-TEP FT Earnings	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
5510	Temp Staff FT Overtime	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
5530	Temp Staff TEP PT Earnings	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
5535	Temp Staff Non-TEP PT Earnings	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
5537	Temp Staff Non-TEP seas PT Earn	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
5540	Temp Staff PT Overtime	5917 FB - Temporary / Other Employees	02,03,04,05,06,09		
Note:	TEP Overhead has been reclassified as distributed expense (8320) rather than a compensation related charge.				
Graduate Students - GSA, TA, TF					
5600	GSA, TA, TF Reg Earnings	5911 FB - GSA, TF, TA, GSR	02,03,04,05,06,09		
5601	GSA, TA, TF Reg Earnings	5911 FB - GSA, TF, TA, GSR	02,03,04,05,06,09		
5602	GSA, TA, TF Reg Earnings	5911 FB - GSA, TF, TA, GSR	02,03,04,05,06,09		
5603	GSA, TA, TF Reg Earnings	5911 FB - GSA, TF, TA, GSR	02,03,04,05,06,09		
5604	GSA, TA, TF Reg Earnings	5911 FB - GSA, TF, TA, GSR	02,03,04,05,06,09		
5605	GSA, TA, TF Reg Earnings	5911 FB - GSA, TF, TA, GSR	02,03,04,05,06,09		
5610	GSA, TA, TF Summer Term	5911 FB - GSA, TF, TA, GSR	02,03,04,05,06,09		
5611	GSA, TA, TF Summer Sessions	5911 FB - GSA, TF, TA, GSR	02,03,04,05,06,09		
5612	GSA, TA, TF Summer Sessions	5911 FB - GSA, TF, TA, GSR	02,03,04,05,06,09		
5613	GSA, TA, TF Summer Sessions	5911 FB - GSA, TF, TA, GSR	02,03,04,05,06,09		
5614	GSA, TA, TF Summer Sessions	5911 FB - GSA, TF, TA, GSR	02,03,04,05,06,09		
5615	GSA, TA, TF Summer Sessions	5911 FB - GSA, TF, TA, GSR	02,03,04,05,06,09		
5630	GSA, TA, TF Consulting	5911 FB - GSA, TF, TA, GSR	02,03,04,05,06,09		
5635	GSA, TA, TF Other Comp	5911 FB - GSA, TF, TA, GSR	02,03,04,05,06,09		

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Subcode	Description	Notes & Examples	Subcode Use Restrictions: Entity	Department	Purpose
Graduate Students - GSR					
5650	GSR Reg Earnings	5911 FB - GSA, TF, TA, GSR	02,03,04,05,06,09		
5651	GSR Reg Earnings	5911 FB - GSA, TF, TA, GSR	02,03,04,05,06,09		
5652	GSR Reg Earnings	5911 FB - GSA, TF, TA, GSR	02,03,04,05,06,09		
5653	GSR Reg Earnings	5911 FB - GSA, TF, TA, GSR	02,03,04,05,06,09		
5654	GSR Reg Earnings	5911 FB - GSA, TF, TA, GSR	02,03,04,05,06,09		
5655	GSR Reg Earnings	5911 FB - GSA, TF, TA, GSR	02,03,04,05,06,09		
5660	GSR-PhD Reg Earnings	5913 FB - GSR-PhD	02,03,04,05,06,09		
5661	GSR-PhD Reg Earnings	5913 FB - GSR-PhD	02,03,04,05,06,09		
5662	GSR-PhD Reg Earnings	5913 FB - GSR-PhD	02,03,04,05,06,09		
5663	GSR-PhD Reg Earnings	5913 FB - GSR-PhD	02,03,04,05,06,09		
5664	GSR-PhD Reg Earnings	5913 FB - GSR-PhD	02,03,04,05,06,09		
5665	GSR-PhD Reg Earnings	5913 FB - GSR-PhD	02,03,04,05,06,09		
5671	GSR Other Comp	5911 FB - GSA, TF, TA, GSR	02,03,04,05,06,09		
FICA-Paying & Other Students					
5700	FICA-Paying Student Employees	5915 FB - FICA-Paying & Other Students	02,03,04,05,06,09		
5701	FICA-Paying Student Employees	5915 FB - FICA-Paying & Other Students	02,03,04,05,06,09		
5702	FICA-Paying Student Employees	5915 FB - FICA-Paying & Other Students	02,03,04,05,06,09		
5720	Non Degree Post Doc. Stud Fellows	5916 FB - FICA-Paying & Other Students (Excl)	02,03,04,05,06,09		
5722	Other Fellows	5916 FB - FICA-Paying & Other Students (Excl)	02,03,04,05,06,09		
5725	Clinical Fellows	5916 FB - FICA-Paying & Other Students (Excl)	02,03,04,05,06,09		
5730	Special Comp	5915 FB - FICA-Paying & Other Students	02,03,04,05,06,09		
Non-FICA-Paying & Other Students					
5750	Non-FICA-Paying Stud Employees	5919 FB - Non-FICA-Paying & Other Students (0%)	02,03,04,05,06,09		
5751	Non-FICA-Paying Stud Employees	5919 FB - Non-FICA-Paying & Other Students (0%)	02,03,04,05,06,09		
5752	Non-FICA-Paying Stud Employees	5919 FB - Non-FICA-Paying & Other Students (0%)	02,03,04,05,06,09		
5753	Non-FICA-Paying Stud Employees	5919 FB - Non-FICA-Paying & Other Students (0%)	02,03,04,05,06,09		
5754	Non-FICA-Paying Stud Employees	5919 FB - Non-FICA-Paying & Other Students (0%)	02,03,04,05,06,09		
5755	Non-FICA-Paying Stud Employees	5919 FB - Non-FICA-Paying & Other Students (0%)	02,03,04,05,06,09		
5761	Post-Doc. Degree Candidates	5919 FB - Non-FICA-Paying & Other Students (0%)	02,03,04,05,06,09		
5763	Work Study - On Campus	5919 FB - Non-FICA-Paying & Other Students (0%)	02,03,04,05,06,09		
5765	Work Study - Off Campus	5919 FB - Non-FICA-Paying & Other Students (0%)	02,03,04,05,06,09		
5767	Work Study - Special FICA	5919 FB - Non-FICA-Paying & Other Students (0%)	02,03,04,05,06,09		
5783	Work Study Recovery - On Campus	5919 FB - Non-FICA-Paying & Other Students (0%)	02,03,04,05,06,09		
5785	Work Study Recovery - Off Campus	5919 FB - Non-FICA-Paying & Other Students (0%)	02,03,04,05,06,09		

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Subcode	Description	Notes & Examples	Subcode Use Restrictions: Entity	Department	Purpose
	Other Employee Types				
5800	Retirees	5917 FB - Temporary / Other Employee	02,03,04,05,06,09		
5805	Other (Paid & Non-Paid Volunteers)	5917 FB - Temporary / Other Employee	02,03,04,05,06,09		
	Stipends & Other Nontaxable Payments				
5820	Stipend - Training Grant	5914 FB - Predoctoral Fellows/Trainees	02,03,04,05,06,09		
5825	Stipend - Postdoctoral Scholars	n/a	02,03,04,05,06,09		
5830	Stipend - Pre-Doctoral Fellowship	5914 FB - Predoctoral Fellows/Trainees	02,03,04,05,06,09		
5840	Stipend - Dependency Allowance	n/a	02,03,04,05,06,09		
5850	Other Nontaxable Pmts	n/a	02,03,04,05,06,09		
	External Cost Recovery - Compensation Only				
5880	Compensation Cost Recovery	Departments may use this subcode.	02,03,04,06,09		
	Fringe Benefits				
5900	FB - General (Spon Proj bud only)		02,03,04,05,06,09		
5901	FB - Medical Faculty		02,03,04,05,06,09		
5902	FB - Medical Faculty RI/AI		02,04		
5903	FB - Non-Medical Faculty		02,03,04,05,06,09		
5904	FB - Non-Medical Faculty RI		02,04		
5905	FB - Research Associates		02,03,04,05,06,09		
5907	FB - Staff		02,03,04,05,06,09		
5909	FB - Senior Administration		02,03,04,05,06,09		
5911	FB - GSA, TF, TA, GSR		02,03,04,05,06,09		
5913	FB - GSR-PhD		02,03,04,05,06,09		
5914	FB -Predoctoral Fellows/Trainees		02,03,04,05,06,09		
5915	FB - FICA-Paying & Other Students		02,03,04,05,06,09		
5916	FB - FICA-Paying & Other Students (Excl)		02,03,04,05,06,09		
5917	FB - Temp / Other Employees		02,03,04,05,06,09		
5919	FB - Non-FICA-Paying & Other Stud		02,03,04,05,06,09		
5921	Grad Student Medical Insurance		02,03,04,05,06,09		
5922	PF & PT Medical Insurance		02,03,04,05,06,09		
5950	Manual FB Adjs (Restricted Use - OFI Only)		02,03,04,05,06,09		
5951	Non-Overhead Bearing FB Adjustments (Restricted Use - OFI Only)		02,03,04,05,06,09		
NON-PERSONNEL COSTS					

UNIVERSITY OF PITTSBURGH

PRISM SUBCODES

EXPENSES

* Non-RDF accounts only (Purpose 2xxxx)

** RDF accounts only (Purpose 3xxxx)

Subcode	Description	Notes & Examples	Subcode Use Restrictions: Entity	Department	Purpose
Supplies & Office Furniture					
Expendable, tangible personal property costing less than $10,000 per unit, including freight, postage, or other shipping costs.					
Also includes items costing more than $10,000 per unit with a useful life of less than two years. Excludes custom printed materials					
which should be recorded under the category Printing & Publications.					
6000	Office Supplies	General office supplies from external sources. Excludes computer supplies and unallowable supplies such as coffee service and polar water.	02,03,04,05,06,09		
6001	Office Supplies		02,03,04,05,06,09		
6002	Office Supplies		02,03,04,05,06,09		
6003	Office Supplies		02,03,04,05,06,09		
6004	Office Supplies		02,03,04,05,06,09		
6005	Office Supplies		02,03,04,05,06,09		
6010	Scientific & Clinical Supplies	General scientific and clinical supplies from external sources including chemicals, UPMCS Central Stores charges, gas cylinder demurrage.	02,03,04,05,06,09		
6011	Research Animals		02,03,04,05,06,09		
6012	Scientific & Clinical Supplies		02,03,04,05,06,09		
6013	Scientific & Clinical Supplies		02,03,04,05,06,09		
6014	Scientific & Clinical Supplies		02,03,04,05,06,09		
6015	Scientific & Clinical Supplies		02,03,04,05,06,09		
6020	Equipment & Office Furniture < $10,000	General equipment & office furniture < $10,000 per unit	02,03,04,05,06,09		
6021	Computer Supplies & Equipment	Computers and related purchases < $10,000 per unit from external sources including hardware, toner and cables. Also includes all software purchases regardless of unit cost.	02,03,04,05,06,09		
6022	Computer Supplies & Equipment		02,03,04,05,06,09		
6023	Equipment & Office Furniture < $10,000		02,03,04,05,06,09		
6024	Equipment & Office Furniture < $10,000		02,03,04,05,06,09		
6025	Equipment & Office Furniture < $10,000		02,03,04,05,06,09		
6029	Equipment & Office Furniture $5,000-$9,999	Only use for capital equipment purchases on existing awards issued before 7/1/2026 when the previous threshold was $5,000. All new and competing continuations must use “supplies” subcodes 6020-6025 for these purchases.	02,03,04,05,06,09		
6030	Other Supplies		02,03,04,05,06,09		
6031	Other Supplies		02,03,04,05,06,09		
6032	Other Supplies		02,03,04,05,06,09		
6033	Other Supplies		02,03,04,05,06,09		
6034	Other Supplies		02,03,04,05,06,09		
6035	Other Supplies		02,03,04,05,06,09		

UNIVERSITY OF PITTSBURGH

PRISM SUBCODES

EXPENSES

* Non-RDF accounts only (Purpose 2xxxx)

** RDF accounts only (Purpose 3xxxx)

Subcode	Description	Notes & Examples	Subcode Use Restrictions		
			Entity	Department	Purpose
6070	Unallowable Supplies	Coffee service, polar water, gifts (including candy, flowers), ... from external sources	02,03,04,06,09		
6071	Unallowable Supplies		02,03,04,06,09		
6072	Unallowable Supplies		02,03,04,06,09		
6073	Unallowable Supplies		02,03,04,06,09		
6074	Unallowable Supplies		02,03,04,06,09		
6075	Unallowable Supplies		02,03,04,06,09		
6080	Interdept'l Off Supplies - Non-Bk Ctrs	General interdept'l office supplies from non-book centers including CBS supplies, Surplus Property (warehouse) non-computer purchases, audio/visual charges (Media Services), keys, library fines.	02,03,04,05,06,09		
6081	Interdept'l Computer Supplies	Computers and related purchases < $10,000 per unit from Surplus Property (warehouse) including hardware, toner and cables. Also includes software purchases regardless of unit cost.	02,03,04,05,06,09		
6082	Interdept'l Computer Supplies		02,03,04,05,06,09		
6083	Interdept'l Off Supplies - Non-Bk Ctrs		02,03,04,05,06,09		
6084	Interdept'l Off Supplies - Non-Bk Ctrs		02,03,04,05,06,09		
6085	Interdept'l Unallow Off Supp - Non-Bk Ctrs	Coffee supplies, gifts (including candy, flowers), ... from internal sources	02,03,04,06,09		
6086	Interdept'l Sci & Clin Supp - Non-Bk Ctrs	General interdept'l scientific and clinical supplies from non-book centers including CBS supplies, Surplus Property (warehouse) purchases.	02,03,04,05,06,09		
6088	Interdept'l Non-Overhead Bearing Supplies	Biology/Chemistry/Physics stockroom charges, DNA Core Facility, film badges, and other approved charges which are excluded from overhead application.	02,03,04,05,06,09		
6089	Interdept'l Sci & Clin Supp - Non-Bk Ctrs		02,03,04,05,06,09		
6090	Interdept'l Sci & Clin Supp - Non-Bk Ctrs		02,03,04,05,06,09		
6091	Interdept'l Unallow Sci & Clin Supp - Non-Bk Ctr		02,03,04,06,09		
6092	Interdept'l Supplies - Book Ctrs Only	General interdept'l supplies from book centers only	02,03,04,05,06,09		
6093	Interdept'l Supplies - Book Ctrs Only		02,03,04,05,06,09		
6094	Interdept'l Supplies - Book Ctrs Only		02,03,04,05,06,09		
6095	Interdept'l Supplies - Book Ctrs Only		02,03,04,05,06,09		
6096	Interdept'l Supplies - Book Ctrs Only		02,03,04,05,06,09		
6097	Interdept'l Unallow Supplies - Book Ctrs Only	Gifts purchased from the Book Center for visitors and departing employees,...	02,03,04,06,09		

UNIVERSITY OF PITTSBURGH

PRISM SUBCODES

EXPENSES

* Non-RDF accounts only (Purpose 2xxxx)

** RDF accounts only (Purpose 3xxxx)

Subcode	Description	Notes & Examples	Subcode Use Restrictions: Entity	Department	Purpose
6098	Interdept'l Cost Recovery - Supplies	For use by authorized departments initiating IDC transactions to record cost recovery (credit entries) for the provision of related products or services.	02,03,04,06,09		
Fixed Assets - Equipment, Office Furniture & Other Assets Exceeding $10,000					
Non-expendable, tangible personal property costing more than $10,000 per unit with a useful life of more than two years. Cost includes transportation, installation, modifications, attachments, accessories, duty, etc. Excludes items costing more than $10,000 per unit with a useful life of less than two years which should be recorded under the category Supplies & Office Furniture.					
6100	Equipment & Office Furniture > $10,000	General equipment and office furniture > $10,000 per unit	02,03,04,05,06,09		
6101	Computer Purchases	Computer purchases > $10,000 per unit (excluding software) from external sources including accessories during initial purchase	02,03,04,05,06,09		
6102	Equipment & Office Furniture > $10,000		02,03,04,05,06,09		
6103	Equipment & Office Furniture > $10,000		02,03,04,05,06,09		
6104	Equipment & Office Furniture > $10,000		02,03,04,05,06,09		
6105	Equipment & Office Furniture > $10,000		02,03,04,05,06,09		
6110	Equip Rental - Capital Leases	Lease arrangement where the University has material equity, including purchase options, rebates, bargain renewal, title transfer, etc.	02,03,04,06,09		
6130	Fabrications		02,03,04,05,06,09		
Equipment Rental					
Rental or lease of office or scientific/clinical equipment under a normal lease agreement, whereby the University has no material equity in the equipment during or at the time of the expiration of the lease. Excludes short-term vehicle rentals which should be recorded under the category Travel & Business.					
6200	Equipment Rental	Equipment rental from an external source. Examples include copier rental, pager rental, ...	02,03,04,05,06,09		
6201	Equipment Rental		02,03,04,05,06,09		
6202	Equipment Rental		02,03,04,05,06,09		
6208	One-Time Equipment Rentals	One-time rentals for which an executed agreement of one year or more does not exist. Furniture, gas cylinders, equipment rentals.	02,03,04,05,06,09		
6280	Equipment Lease Expense - ASC 842 Reporting	Controller's Office and Real Estate Department Use Only	02,03,04,05,09		
6290	Interdept'l Equipment Rental	Equipment rental from University sources (Central Business Services, ...).	02,03,04,05,06,09		
6291	Interdept'l Equipment Rental		02,03,04,05,06,09		
6292	Interdept'l Equipment Rental		02,03,04,05,06,09		
6293	Interdept'l Unallowable Equipment Rental		02,03,04,06,09		
6298	Interdept'l Cost Recovery - Equip Rental	For use by authorized departments initiating IDC transactions to record cost recovery (credit entries) for the provision of related products or services.	02,03,04,06,09		

UNIVERSITY OF PITTSBURGH

PRISM SUBCODES

EXPENSES

* Non-RDF accounts only (Purpose 2xxxx)

** RDF accounts only (Purpose 3xxxx)

Subcode	Description	Notes & Examples	Subcode Use Restrictions: Entity	Department	Purpose
	Travel & Business				
	Costs for transportation, meals, lodging, and other travel and meeting-related expenses of employees, guests and visitors in connection with University business. Excludes reimbursement for other types of expenses that are commonly recorded on T&B forms, such as supplies, printing, dues and memberships which should be recorded using subcodes from other expense categories.				
6300	Domestic Travel & Business Expenses	Travel within the United States and Canada. Conf. registration (including UPMCS), faculty and staff training and development, faculty recruitment expenses, vehicle leases,... from external sources	02,03,04,05,06,09		
6301	Domestic Travel & Business Expenses		02,03,04,05,06,09		
6302	Domestic Travel & Business Expenses		02,03,04,05,06,09		
6303	Domestic Travel & Business Expenses		02,03,04,05,06,09		
6304	Domestic Travel & Business Expenses		02,03,04,05,06,09		
6305	Domestic Travel & Business Expenses		02,03,04,05,06,09		
6306	Domestic Travel & Business Expenses		02,03,04,05,06,09		
6307	Domestic Travel & Business Expenses		02,03,04,05,06,09		
6308	Domestic Travel & Business Expenses		02,03,04,05,06,09		
6309	Domestic Travel & Business Expenses		02,03,04,05,06,09		
6310	Relocation of Faculty & Staff		02,03,04,06,09		
6320	Prepaid Travel	Travel advances	02,03,04,05,06,09		
6330	Trainee Travel - Spon Proj Only	For participants, trainees, and students when a travel allowance is separately and specifically provided in a sponsored project.	04**,05		
6370	Foreign Travel	Travel to any country other than the United States and Canada.	02,03,04,05,06,09		
6371	Foreign Travel (Unallowable)		02,03,04,06,09		
6372	Foreign Travel (Unallowable)		02,03,04,06,09		
6373	Foreign Travel (Unallowable)		02,03,04,06,09		
6374	Foreign Travel (Unallowable)		02,03,04,06,09		
6375	Foreign Travel (Unallowable)		02,03,04,06,09		
6376	Other Unallow Travel & Business	Catering, student recruitment expenses (including fellows and residents), special merchandise, ... from external sources	02,03,04,06,09		
6377	Other Unallow Travel & Business		02,03,04,06,09		
6378	Other Unallow Travel & Business		02,03,04,06,09		
6379	Other Unallow Travel & Business		02,03,04,06,09		

UNIVERSITY OF PITTSBURGH

PRISM SUBCODES

EXPENSES

* Non-RDF accounts only (Purpose 2xxxx)

** RDF accounts only (Purpose 3xxxx)

Subcode	Description	Notes & Examples	Subcode Use Restrictions: Entity	Department	Purpose
6390	Interdept'l Conference Registration & Travel	Conference registration, faculty and staff training and development, faculty recruitment expenses, Pitt parking permits, ... from internal sources	02,03,04,05,06,09		
6391	Interdept'l Conference Registration & Travel		02,03,04,05,06,09		
6392	Interdept'l Conference Registration & Travel		02,03,04,05,06,09		
6393	Interdept'l Conference Registration & Travel		02,03,04,05,06,09		
6394	Interdept'l Conference Registration & Travel		02,03,04,05,06,09		
6395	Interdept'l Unallow Conf Registration & Travel	Catering, student recruitment expenses (including fellows and residents), Pitt football tickets,special merchandise,... from internal sources	02,03,04,06,09		
6396	Interdept'l Vehicle Leases	Vehicle leases from Fleet Services.	02,03,04,05,06,09		
6397	Interdept'l Relocation of Faculty & Staff		02,03,04,06,09		
6398	Interdept'l Cost Recovery - Travel & Bus	For use by authorized departments initiating IDC transactions to record cost recovery (credit entries) for the provision of related products or services.	02,03,04,06,09		
Professional Services & Consulting					
Professional Services					
Payments to external corporate and/or professional ORGANIZATIONS for contracts and other services. Payments to individuals should be recorded as either Consulting or Honoraria unless the individual has a separate federal tax identification number as a business entity. Excludes service contracts related to routine and preventative maintenance of equipment which should be recorded under the category Repairs, Maintenance & Other Facilities Costs.					
6400	Professional Services	Non-clinical professional services, computer consulting services, computing services, software support, and software licenses.	02,03,04,05,06,09		
6401	Professional Services	Clinical professional services	02,03,04,05,06,09		
6402	Professional Services		02,03,04,05,06,09		
6403	Professional Services		02,03,04,05,06,09		
6404	Professional Services		02,03,04,05,06,09		
6405	Professional Services		02,03,04,05,06,09		
6406	Professional Services		02,03,04,05,06,09		
6407	Professional Services		02,03,04,05,06,09		
6408	Professional Services		02,03,04,05,06,09		
6409	Professional Services		02,03,04,05,06,09		
6410	Advertising	Includes ads for recruitment of faculty and staff (and possibly students if not unallowable) - external sources	02,03,04,05,06,09		
6411	Advertising		02,03,04,05,06,09		
6412	Advertising		02,03,04,05,06,09		

UNIVERSITY OF PITTSBURGH

PRISM SUBCODES

EXPENSES

* Non-RDF accounts only (Purpose 2xxxx)

** RDF accounts only (Purpose 3xxxx)

Subcode	Description	Notes & Examples	Subcode Use Restrictions: Entity	Department	Purpose
6413	Advertising		02,03,04,05,06,09		
6414	Advertising		02,03,04,05,06,09		
6415	Advertising		02,03,04,05,06,09		
6416	External Animal Care Boarding	Animal care boarding charges from external vendors	02,03,04,05,06,09		
Consulting					
Payments to INDIVIDUALS who are not University employees for contracts and other services.					
6420	Consulting	Fee for service arrangements with other organizations, payments for consultants, visiting speakers, referees, royalties and commissions.	02,03,04,05,06,09		
6421	Consulting		02,03,04,05,06,09		
6422	Consulting		02,03,04,05,06,09		
6423	Consulting		02,03,04,05,06,09		
6424	Consulting		02,03,04,05,06,09		
6425	Consulting		02,03,04,05,06,09		
6429	Consulting				
6430	Honoraria	Payments to external lecturers or speakers (colloquium, seminar or convocation)	02,03,04,05,06,09		
Subcontracts - Sponsored Projects Only					
Payments to external corporate and/or professional ORGANIZATIONS.					
6450	Subcontracts, Subject to F&A	The 1st $25,000 of each subaward on awards issued before 7/1/2026 or the 1st $50,000 of each subaward on new awards issued on or after 7/1/2026 (except for NIH which will remain at the $25,000 threshold per the NOT-OD-26-072 dated 4/20/2026).	05		
6451	Subcontracts, Subject to F&A		05		
6452	Subcontracts, Subject to F&A		05		
6453	Subcontracts, Exempt from F&A	Amounts above the 1st $25,000 on awards issued before 7/1/2026 or amounts above the 1st $50,000 of each subaward on new awards issued on or after 7/1/2026 (except for NIH which will remain at the $25,000 threshold per the NOT-OD-26-072 dated 4/20/2026).	05		
6454	Subcontracts, Exempt from F&A		05		
6455	Subcontracts, Exempt from F&A		05		
6460	Purch Service Agreements - Spon Proj Only	Restricted Use	05		
Unallowable Professional Services & Consulting					
Payments to external corporate and/or professional organizations and individuals for contracts and services which are considered					
unallowable for Federal Indirect Costs.					
6470	Unallow Prof Svcs & Consulting	Services considered unallowable for Federal Indirect Costs	02,03,04,06,09		
6471	Unallow Prof Svcs & Consulting		02,03,04,06,09		
6472	Unallow Prof Svcs & Consulting		02,03,04,06,09		
6473	Unallow Prof Svcs & Consulting		02,03,04,06,09		
6474	Unallow Prof Svcs & Consulting		02,03,04,06,09		
6475	Unallow Prof Svcs & Consulting		02,03,04,06,09		
Interdept'l Professional Services & Consulting					
Payments for services obtained from within the University .					

UNIVERSITY OF PITTSBURGH

PRISM SUBCODES

EXPENSES

* Non-RDF accounts only (Purpose 2xxxx)

** RDF accounts only (Purpose 3xxxx)

Subcode	Description	Notes & Examples	Subcode Use Restrictions: Entity	Department	Purpose
6487	Interdepartmental Animal Care Per Diem	Animal care boarding charges	02,03,04,05,06,09		
6490	Interdept'l Prof Svcs & Consulting	Includes internal advertising (Pitt New and University Times), computer consulting services (CIS), database searches (Univ libraries), and software site licenses.	02,03,04,05,06,09		
6491	Interdept'l Non-Overhead Bearing Services	Specialized research service center charges	02,03,04,05,06,09		
6492	Interdept'l Prof Svcs & Consulting		02,03,04,05,06,09		
6493	Interdept'l Prof Svcs & Consulting		02,03,04,05,06,09		
6494	Interdept'l Prof Svcs & Consulting		02,03,04,05,06,09		
6495	Interdept'l Unallow Prof Svcs & Consulting	Services considered unallowable for Federal Indirect Costs	02,03,04,06,09		
6498	Interdept'l Cost Recovery - Prof Services	For use by authorized departments initiating IDC transactions to record cost recovery (credit entries) for the provision of related products or services.	02,03,04,06,09		
Library Acquisitions					
Capitalizable items purchased by University libraries. Other departments should use the Dues, Memberships & Subscriptions subcodes to record the purchase of books, journals and other published materials.					
6500	Monographs	Use for one-time purchases of print materials for which a finite payment will be invoiced. Examples include books, scores, back issues of serials, complete sets of multi-part works, and base volumes for updated works. DOES NOT include multi-part works received over time with separate payments or non-print materials.	02,03,04,05,06,09	22031,24600,24215,36600, 36604, 41600,42600,43600,44600, 6xxxx,90851 ***	24233
6501	Print Subscriptions	Use for subscriptions print titles where ongoing payment is expected. Examples include periodicals and serials. DOES NOT include back issues, replacement issues, or electronic journals. MAY include electronic materials paid for with print subscriptions in single subscription.	02,03,04,05,06,09	22031,24600,24215,36600, 36604, 41600,42600,43600,44600, 6xxxx,90851 ***	24233
6502	Standing Orders/Continuations	Use for continuations other than subscriptions; payment is invoiced at the time of issue; generally classed materials but not always. Examples include all-pubs. agreements, monographs purchased in series, and monographic sets known not to be complete at the point of order, with individual volumes invoiced separately.	02,03,04,05,06,09	22031,24600,24215,36600, 36604, 41600,42600,43600,44600, 6xxxx,90851 ***	24233

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EXPENSES

* Non-RDF accounts only (Purpose 2xxxx)

** RDF accounts only (Purpose 3xxxx)

				Subcode Use Restrictions		
	Subcode	Description	Notes & Examples	Entity	Department	Purpose
	6503	Binding	Use for binding and other preservation costs, either preventive or repair. Examples include journal and monographic binding and repair.	02,03,04,05,06,09	22031,24600,24215,36600, 36604, 41600,42600,43600,44600, 6xxxx,90851 ***	24233
	6504	Visual Media	Use for film or magnetic based visual materials. Examples include films, filmstrips, videos, slides, and transparencies. DOES NOT include software and print graphics (e.g., maps and charts)	02,03,04,05,06,09	22031,24600,24215,36600, 36604, 41600,42600,43600,44600, 6xxxx,90851 ***	24233
	6505	Audio Media	Use for analog and digital audio recordings. Examples include music and spoken work CDs, audio cassettes, and vinyl recordings. DOES NOT include access to web-based audio.	02,03,04,05,06,09	22031,24600,24215,36600, 36604, 41600,42600,43600,44600, 6xxxx,90851 ***	24233
	6506	Electronic Resources - Capital	Use for reference type electronic products containing abstracts and indexes. Databases may contain some full-text content. License explicitly includes rights to archival content. These purchases are capitalized.	02,03,04,05,06,09	22031,24600,24215,36600, 36604, 41600,42600,43600,44600, 6xxxx,90851 ***	24233
	6507	Mediated Searching	Use for payments for mediated online system searching. Examples include Lexis, Westlaw, and Dialog.	02,03,04,05,06,09	22031,24600,24215,36600, 36604, 41600,42600,43600,44600, 6xxxx,90851 ***	24233
	6508	Library Automation Charges	Use for payments for library automation system charges.	02,03,04,05,06,09	22031,24600,24215,36600, 36604, 41600,42600,43600,44600, 6xxxx,90851 ***	24233
	6509	Electronic One-time Purchases	Use for one-time purchases of electronic materials, for which a finite payment is invoiced. Examples include software, backfiles of ongoing electronic titles, complete electronic items, and one-time purchases of upgrades to existing software.	02,03,04,05,06,09	22031,24600,24215,36600, 36604, 41600,42600,43600,44600, 6xxxx,90851 ***	24233
	6510	Microforms	Use for microfilm, microfiche, and microcards; either ongoing or one-time purchases.	02,03,04,05,06,09	22031,24600,24215,36600, 36604, 41600,42600,43600,44600, 6xxxx,90851 ***	24233
	6511	Replacements	Use for replacing lost or missing materials.	02,03,04,05,06,09	22031,24600,24215,36600, 36604, 41600,42600,43600,44600, 6xxxx,90851 ***	24233
	6512	Memberships	Use for memberships for receipt of materials Includes IEE. DOES NOT include professional memberships which do not result in receipt of materials (e.g., AALL, PALCI, and OLC).	02,03,04,05,06,09	22031,24600,24215,36600, 36604, 41600,42600,43600,44600, 6xxxx,90851 ***	24233

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* Non-RDF accounts only (Purpose 2xxxx)

** RDF accounts only (Purpose 3xxxx)

Subcode	Description	Notes & Examples	Subcode Use Restrictions: Entity	Department	Purpose
6513	Electronic Journals - Capital	Use for electronic journal ongoing subscriptions. May contain some abstracting and indexing packages if the periodical full-text content is significant. Archival content is available as part of our subscription. These purchases are capitalized. Includes Elsevier Science Direct and Institute of Physics online journals.	02,03,04,05,06,09	22031,24600,24215,36600, 36604, 41600,42600,43600,44600, 6xxxx,90851 ***	24233
6514	Library Materials Conservation - Capital	Use for restoration of bindings or book structures that are valuable for artifactual and/or intrinsic reasons. Procedures may include conservation on the original book structure and binding or constructing protective enclosures to preserve the item.	02,03,04,05,06,09	22031,24600,24215,36600, 36604, 41600,42600,43600,44600, 6xxxx,90851 ***	24233
6518	Electronic Journals - Non-capital	Use for electronic journal ongoing subscriptions. May contain some abstracting and indexing packages if the periodical full-text content is significant. Archival content is NOT included in the subscription. These purchases are not capitalized. Examples include Journal of Biological Chemistry (electronic only version) or SpringerLink (electronic journals package).	02,03,04,05,06,09	22031,24600,24215,36600, 36604, 41600,42600,43600,44600, 6xxxx,90851 ***	24233
6519	Electronic Resources - Non-Capital	Use for reference type electronic products containing abstracts and indexes. Databases may contain some full-text content. License DOES NOT make any allowances for access to archival data.	02,03,04,05,06,09	22031,24600,24215,36600, 36604, 41600,42600,43600,44600, 6xxxx,90851 ***	24233
6520	Inter-Library Loans	Service fee for books loaned from non-Pitt libraries (library consortium). Not capitalized.	02,03,04,05,06,09	22031,24600,24215,36600, 36604, 41600,42600,43600,44600, 6xxxx,90851 ***	
				*** Plus certain accounts in Area 51 (Purpose 24916 & 22570; Project 008603, 009969,075117.075129) and in Department 19200 (Purpose 24761)	
Telecommunications					
Costs for telephone and other telecommunication products and services.					
6600	Telephone Expense		02,03,04,05,06,09		
6601	Telephone Expense		02,03,04,05,06,09		
6602	Telephone Expense		02,03,04,05,06,09		
6603	Telephone Expense		02,03,04,05,06,09		
6604	Telephone Expense		02,03,04,05,06,09		
6605	Telephone Expense		02,03,04,05,06,09		

UNIVERSITY OF PITTSBURGH

PRISM SUBCODES

EXPENSES

* Non-RDF accounts only (Purpose 2xxxx)

** RDF accounts only (Purpose 3xxxx)

Subcode	Description	Notes & Examples	Subcode Use Restrictions: Entity	Department	Purpose
6606	Telephone Expense		02,03,04,05,06,09		
6607	Telephone Expense		02,03,04,05,06,09		
6608	Telephone Expense		02,03,04,05,06,09		
6609	Telephone Expense		02,03,04,05,06,09		
6620	Cable Service		02,03,04,05,06,09		
6621	Cable Installation		02,03,04,05,06,09		
6622	Satellite Service		02,03,04,05,06,09		
6623	Satellite Installation		02,03,04,05,06,09		
6655	Network Port Installation		02,03,04,05,06,09		
6690	Interdept'l Telephone Expense		02,03,04,05,06,09		
6691	Interdept'l Telephone Expense		02,03,04,05,06,09		
6692	Interdept'l Telephone Expense		02,03,04,05,06,09		
6695	Interdept'l Unallow Telephone Expense		02,03,04,06,09		
6696	Interdept'l Unallow Telephone Expense		02,03,04,06,09		
6698	Interdept'l Cost Recovery - Telephone	For use by authorized departments initiating IDC transactions to record cost recovery (credit entries) for the provision of related products or services.	02,03,04,06,09		
Mail & Postage					
Costs for the delivery of letters and packages.					
6700	Regular Mail		02,03,04,05,06,09		
6705	Bulk Mail		02,03,04,05,06,09		
6710	Express Delivery Charges		02,03,04,05,06,09		
6715	Other Mailing Service	Messenger service	02,03,04,05,06,09		
6716	Other Mailing Service		02,03,04,05,06,09		
6717	Other Mailing Service		02,03,04,05,06,09		
6718	Other Mailing Service		02,03,04,05,06,09		
6719	Other Mailing Service		02,03,04,05,06,09		
6770	Unallowable Mail	Mailings to trustees, alumni (development & institutional advancement).	02,03,04,06,09		
6798	Interdept'l Cost Recovery - Mail & Postage	For use by authorized departments initiating IDC transactions to record cost recovery (credit entries) for the provision of related products or services.	02,03,04,06,09		
Printing & Publications					
Payments for the cost of producing custom printed materials such as letterhead, stationary, pamphlets, brochures, catalogs, reports, and books.					
Also includes photography and photocopies. Excludes purchases of published materials such as periodicals and professional journals which should be					
recorded under the category of Dues, Memberships & Subscriptions.					
6800	Printing & Publications	Printing and publications from external sources.	02,03,04,05,06,09		

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PRISM SUBCODES

EXPENSES

* Non-RDF accounts only (Purpose 2xxxx)

** RDF accounts only (Purpose 3xxxx)

Subcode	Description	Notes & Examples	Subcode Use Restrictions		
			Entity	Department	Purpose
6801	Printing & Publications		02,03,04,05,06,09		
6802	Printing & Publications		02,03,04,05,06,09		
6803	Printing & Publications		02,03,04,05,06,09		
6804	Printing & Publications		02,03,04,05,06,09		
6805	Printing & Publications		02,03,04,05,06,09		
6815	Photography	Photography services from external sources.	02,03,04,05,06,09		
6820	Photocopying	Photocopying services from external sources.	02,03,04,05,06,09		
6821	Photocopying		02,03,04,05,06,09		
6822	Photocopying		02,03,04,05,06,09		
6823	Photocopying		02,03,04,05,06,09		
6824	Photocopying		02,03,04,05,06,09		
6825	Photocopying		02,03,04,05,06,09		
6875	Unallowable Printing & Publications	Unallowable printing & publications from external sources.	02,03,04,06,09		
6890	Interdept'l Letterhead & Stationery	Includes internally produced envelopes	02,03,04,05,06,09		
6891	Interdept'l Photocopying	Photocopying services from the University Copy Center, Vend-a-card,	02,03,04,05,06,09		
6892	Interdept'l Photocopying		02,03,04,05,06,09		
6893	Interdept'l Photocopying		02,03,04,05,06,09		
6894	Interdept'l Other Printing & Publications	Includes internal photography/slides, ... from internal sources (Central Printing, University Relations)	02,03,04,05,06,09		
6895	Interdept'l Unallow Other Printing & Publ	Materials produced for lobbying activities & mailings to alumni.	02,03,04,06,09		
6898	Interdept'l Cost Recovery - Printing & Publ	For use by authorized departments initiating IDC transactions to record cost recovery (credit entries) for the provision of related products or services.	02,03,04,06,09		
Dues, Memberships & Subscriptions					
Dues for membership in organizations that maintain or improve an individual's professional or technical competency.					
Also includes purchases of published materials such as periodicals and professional journals.					
6900	Dues & Memberships		02,03,04,05,06,09		
6910	Professional License Fees		02,03,04,05,06,09		
6911	Professional License Fees		02,03,04,05,06,09		
6912	Professional License Fees		02,03,04,05,06,09		
6950	Subscriptions - Professional Journals		02,03,04,05,06,09		
6955	Subscriptions - Other Periodicals		02,03,04,05,06,09		
6970	Unallow Dues & Memberships	Includes private club memberships,	02,03,04,06,09		
6998	Interdept'l Cost Recovery - Subscriptions	For use by authorized departments initiating IDC transactions to record cost recovery (credit entries) for the provision of related products or services.	02,03,04,06,09		

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PRISM SUBCODES

EXPENSES

* Non-RDF accounts only (Purpose 2xxxx)

** RDF accounts only (Purpose 3xxxx)

Subcode	Description	Notes & Examples	Subcode Use Restrictions: Entity	Department	Purpose
Utilities					
7000	Electricity		02,03,06		
7005	Gas		02,03,06		
7010	Water & Sewage		02,03,06		
7015	Steam		02,03,06		
7020	Steam Line Maintenance		02,03,06		
7025	Chilled Water		02,03,06		
7050	Electric Support Costs		02,03,06		
7055	Gas Support Costs		02,03,06		
7060	Water/Sewage/Fire Support Costs		02,03,06		
7065	Steam Line Support Costs		02,03,06		
7098	Interdept'l Cost Recovery - Utilities		02,03,06		
Repairs, Maintenance & Other Facilities Expenses					
Non-capitalizable costs related to normal repair and maintenance of the University's physical plant. Alterations and renovations					
7100	Equipment Repairs & Maint	Repairs and preventive maintenance of equipment, including service contracts, from external sources.	02,03,04,05,06,09		
7105	Interdept'l Equipment Repairs & Maint	Repairs and preventive maintenance of equipment, including service contracts, from internal sources.	02,03,04,05,06,09		
7110	Elevators Maintenance		02,03,04,06,09		
7115	Elevator Repairs (Extraordinary)		02,03,04,06,09		
7120	Facility / Bldg Maintenance		02,03,04,06,09		
7125	Other Maintenance		02,03,04,06,09		
7126	Other Maintenance		02,03,04,06,09		
7127	Other Maintenance		02,03,04,06,09		
7130	Other Repairs		02,03,04,06,09		
7135	Painting		02,03,04,06,09		
7136	Lighting & Signs		02,03,04,06,09		
7137	Drapes & Blinds		02,03,04,06,09		
7140	Alterations & Renovations	Renovations which cost less than $10,000 or do not substantially improve or lengthen the life of the facility.	02,03,04,05,06,09		
7141	Alterations & Renovations		02,03,04,05,06,09		
7142	Alterations & Renovations		02,03,04,05,06,09		
7143	Alterations & Renovations		02,03,04,05,06,09		
7144	Alterations & Renovations		02,03,04,05,06,09		
7145	Alterations & Renovations		02,03,04,05,06,09		
7150	Refuse Removal		02,03,04,06,09		

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PRISM SUBCODES

EXPENSES

* Non-RDF accounts only (Purpose 2xxxx)

** RDF accounts only (Purpose 3xxxx)

Subcode	Description	Notes & Examples	Subcode Use Restrictions: Entity	Department	Purpose
7152	Recycling		02,03,04,06,09		
7154	Pest Control		02,03,04,06,09		
7156	Contracted Cleaning		02,03,04,06,09		
7160	Trades Labor & Materials		02,03,04,06,09		
7170	Facilities Expense Clearing (Suspense)		02,03,04,06,09		
7198	Interdept'l Cost Recovery - Equip R & M	For use by authorized departments initiating IDC transactions to record cost recovery (credit entries) for the provision of related products or services.	02,03,04,06,09		
Delivery & Moving					
7200	Moving Expenses	Departmental office or lab relocation using external movers.	02,03,04,05,09		
7201	Moving Expenses		02,03,04,05,09		
7202	Moving Expenses		02,03,04,05,09		
7203	Moving Expenses		02,03,04,05,09		
7290	Interdept'l Delivery & Moving	Departmental office or lab relocation using University movers.	02,03,04,05,09 (& 06.19xxx)		
7291	Interdept'l Delivery & Moving		02,03,04,05,09 (& 06.19xxx)		
7292	Interdept'l Delivery & Moving		02,03,04,05,09 (& 06.19xxx)		
7298	Interdept'l Cost Recovery - Del & Moving	For use by authorized departments initiating IDC transactions to record cost recovery (credit entries) for the provision of related products or services.	02,03,04,06,09		
Space Rental					
7300	Space Rental	Rentals and leases of offices, laboratories, garages, etc. **not** owned by the University.	02,03,04,05,09		
7304	Storage	Mobile and self storage, such as Guardian Self Storage and Maroadi Transfer & Storage	02,03,04,05,09		
7308	One-time Space Rentals	One time rentals for which an executed agreement of one year or more does not exist. Off-site classrooms, fields and courts	02,03,04,05,09		
7380	Real Estate Expense - ASC 842 Reporting	Controller's Office and Real Estate Department Use Only	02,03,04,05,09		
7390	Interdept'l Space Rentals	Rentals and leases of offices, laboratories, garages, etc. owned by the University.	02,03,04,09		
7391	Interdept'l Space Rentals		02,03,04,09		
7392	Interdept'l Space Rentals		02,03,04,09		
7393	Interdept'l Space Rentals		02,03,04,09		
7394	Interdept'l Space Rentals		02,03,04,09		
7395	Interdept'l Space Rentals		02,03,04,09		
Purchases for Resale (Restricted Use)					
Inventory, textbooks, trade books, food, supplies, and sundries.					
7400	Purchases for Resale		02,03,04,09		

UNIVERSITY OF PITTSBURGH

PRISM SUBCODES

EXPENSES

* Non-RDF accounts only (Purpose 2xxxx)

** RDF accounts only (Purpose 3xxxx)

Subcode	Description	Notes & Examples	Subcode Use Restrictions		
			Entity	Department	Purpose
7401	Purchases for Resale		02,03,04,09		
7402	Purchases for Resale		02,03,04,09		
7403	Purchases for Resale		02,03,04,09		
7404	Purchases for Resale		02,03,04,09		
7405	Purchases for Resale		02,03,04,09		
7406	Purchases for Resale		02,03,04,09		
7407	Purchases for Resale		02,03,04,09		
7408	Purchases for Resale		02,03,04,09		
7409	Purchases for Resale		02,03,04,09		
7410	Purchases for Resale		02,03,04,09		
7411	Purchases for Resale		02,03,04,09		
7412	Purchases for Resale		02,03,04,09		
7413	Purchases for Resale		02,03,04,09		
7414	Purchases for Resale		02,03,04,09		
7415	Purchases for Resale		02,03,04,09		
7416	Purchases for Resale		02,03,04,09		
7417	Purchases for Resale		02,03,04,09		
7418	Purchases for Resale		02,03,04,09		
7419	Purchases for Resale		02,03,04,09		
7420	Purchases for Resale		02,03,04,09		
7421	Purchases for Resale		02,03,04,09		
7422	Purchases for Resale		02,03,04,09		
7423	Purchases for Resale		02,03,04,09		
7424	Purchases for Resale		02,03,04,09		
7425	Purchases for Resale		02,03,04,09		
7426	Purchases for Resale		02,03,04,09		
7427	Purchases for Resale		02,03,04,09		
7428	Purchases for Resale		02,03,04,09		
7429	Purchases for Resale		02,03,04,09		
7498	Interdept'l Cost Recovery - Purch for Resale	For use by authorized departments initiating IDC transactions to record cost recovery (credit entries) for the provision of related products or services.	02,03,04,06,09		
Sponsored Project Expenses (Spon Proj Only)					
7500	Study Participant Pmts		02,04,05		
7505	Participant Living Allowances		02,04,05		
7510	Field Expenses		04**,05		

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PRISM SUBCODES

EXPENSES

* Non-RDF accounts only (Purpose 2xxxx)

** RDF accounts only (Purpose 3xxxx)

Subcode	Description	Notes & Examples	Subcode Use Restrictions: Entity	Department	Purpose
7515	Patient Care Costs	Includes in-patient and out-patient services.	04**,05		
7520	Trainee Health Insurance		02,03,04,05		
7540	Institutional Allowance (Restricted Use)		04**,05		
7550	Program Income - Award Related		04**,05		
Financial Aid					
7600	Scholarships		02,03,04,05,09,24		
7602	Training Grants		02,03,04,05,09		
7603	Traineeships	Charges for student tuition awards when explicitly allowed by the terms of a sponsored project, e.g., training grant; usually not allowed under research contracts.	02,03,04,05,09		
7604	Special Athletic Awards		02,03,04,05,09		
7605	Fellowships	Charges for tuition, fees and related costs of special restricted projects.	02,03,04,05,09		
7606	Pre-doctoral Fellowships		02,03,04,05,09		
7611	Room & Board Allowance	Value of meals and/or room furnished to an employee or student for the convenience of the University, e.g., residence hall operations.	02,03,04,05,09		
7612	Fee Allowances / Waivers		02,03,04,05,09		
7613	Book & Expenses Allowance		02,03,04,05,09		
7621	GSA/TA/TF Tuition Scholarships		02,03,04,05,09		
7622	GSR Tuition Scholarships		02,03,04,05,09		
7623	Health Fee Scholarships		02,03,04,05,09		
7630	Student Research Stipends		02,03,04,05,09		
Insurance (Restricted Use)					
7700	Insurance - Automobile		02,03,04,05,06,09		
7705	Insurance - Property		02,03,04,05,06,09		
7710	Insurance - General Liability		02,03,04,05,06,09		
7715	Insurance - Malpractice		02,03,04,05,06,09		
7720	Insurance - Equipment		02,03,04,05,06,09		
7725	Insurance - Unemployment Comp - Other		02,03,04,05,06,09		
7730	Insurance - Workers' Comp		02,03,04,05,06,09		
7735	Insurance - Other		02,03,04,05,06,09		
7740	Insurance - Clinical Trial Liability		02,03,04,05,06,09		
7750	Insurance - Distributed		02,03,04,05,06,09		
Taxes (Restricted Use)					
7800	Real Estate Taxes		02,03,04,09		

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PRISM SUBCODES

EXPENSES

* Non-RDF accounts only (Purpose 2xxxx)

** RDF accounts only (Purpose 3xxxx)

Subcode	Description	Notes & Examples	Subcode Use Restrictions: Entity	Department	Purpose
7805	Sales Tax		02,03,04,09		
7810	Unrelated Business Income Tax		02,03,04,09		
7815	Institutional Business & Privilege Tax		02,03,04,09		
7820	Amusement Tax		02,03,04,09		
7825	Parking Tax		02,03,04,09		
7830	Other Taxes		02,03,04,09		
7835	Other Pmts		02,03,04,09		
Student Loan Expenses (Student Loans Only)		Formerly FAIS account controls, not subcodes.			
7900	Interest Cancellations		07		
7905	Teacher/Military/Nursing Cancellations		07		
7910	Death Cancellations		07		
7915	Disability Cancellations		07		
7920	Bankruptcy Cancellations		07		
7940	Assigned Account Interest Cancellations		07		
7945	Assigned Account Principal Cancellations		07		
7950	Collection Costs		07		
7960	Litigation Costs		07		
7970	Refunds of Unexpended Balances		07		
Financial Charges (Restricted Use)					
8000	Sponsored Project Cost Overruns	Used for writing off overdrafts on sponsored project accounts to other departmental accounts	02,03,04,05		
8005	Other Sponsored Project Write-Offs	Used by the Research/Cost Accounting staff to make minor adjustments to close out sponsored project accounts or tomake any other necessary adjustments other than overdraft situations	02,04,05		
8010	Payroll Service Fee	Handwritten checks	02,03,04*,06,09		
8020	Bad Debts Expense		02,03,04*,09		
8022	Collection of Bad Debts		02,03,04*,09		
8024	Settlements		02,03,04*,09		(also 39995)
8030	Interest Expense		06		15107
8031	Interest Expense - SWAPS		06		
8032	Amortization - Debt-Related Fees		06		
8034	Amortization - Issuance Costs		06		
8040	Depreciation Expense		06		
8045	Depreciation Expense - Distributed		02,03,06		

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* Non-RDF accounts only (Purpose 2xxxx)

** RDF accounts only (Purpose 3xxxx)

Subcode	Description	Notes & Examples	Subcode Use Restrictions: Entity	Department	Purpose
8060	Fixed Asset Write-Offs		06		
8062	Loss on Disposal of Fixed Assets		06		
8064	Plant Construction Expenses		06, 09		
8065	Capitalized PP&E		06		
8066	Debt Proceeds Funding		06		(also 24799 & 24800)
8067	Bond Drawdown Net Asset Adjustment		06		
8068	Debt Retirements		06		
8080	Uninvoiced Receipts Month End (AP/PO feed)	System subcode; not for use on purchases/disbursements.			
8082	Receiving (PO feed)	System subcode; not for use on purchases/disbursements.			
8084	Discount Taken (AP feed. Should be unused)	System subcode; not for use on purchases/disbursements.			
8098	Interdept'l Cost Recovery - Other		02	01020, 02009, 02010, 02012, 02013, 02014 and 02016	
Miscellaneous Expenses (Restricted Use)					
8100	Miscellaneous Expense	Manuscript submission fee,	02,03,04,06,09,24		
8101	Miscellaneous Expense		02,03,04,06,09,24		
8102	Cash Over / Short		02,03,04*,09		
8119	COVID-19 Expense		02,03,04,05,06,09,24		
8120	Budget Reserves / Restricted Budget	Budget $ only	02,03,04,05,09		
8130	Budget Unallocated - Spon Proj Only	Budget $ only	05		
8170	Unallowable Miscellaneous Expense	Other Unallowable Miscellaneous Expense (Excludes Donations and Prizes)	02,03,04,09		
8171	Donations (Unallowable)	Donations/Gifts to non-profit organizations	02,03,04,09		
8172	Prizes (Unallowable)	Prizes to students, faculty or staff unless part of a University-Wide Employee Recognition Program	02,03,04,09		
8189	WPIC/PCI Expense Close Out		02	90xxx,93xxx	
Transfers (Restricted Use)					
8210	Debt Transfers		02,03,06		
8220	Capital Project Transfers	Capital transfers on RDF accounts require approval from George Klinzing.	02,03,04*,05,06		
8230	Renewal & Replacement Transfers		02,03,06		
8240	Surplus Transfers		03,06		
8250	Matching Govt. Grants		02,04*,07		
8260	Other Transfers		02,03,04,06,08,24,47,48		
8261	Other Transfers		02,03,04,06,08,24,47,48		
8262	Other Transfers		02,03,04,06,08,24,47,48		

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** RDF accounts only (Purpose 3xxxx)

Subcode	Description	Notes & Examples	Subcode Use Restrictions: Entity	Department	Purpose
8263	Other Transfers		02,03,04,06,08,24,47,48		
8264	Other Transfers		02,03,04,06,08,24,47,48		
8269	Other Transfers		02,03,04,06,08,24,47,48		
Distributed Expenses (Restricted Use)					
Allocation of certain facilities and administrative (F&A) costs to direct cost objectives.					
8300	Distributed Insurance Costs		02,03,04		
8301	Distributed Plant Costs		02,03,04		
8302	Distributed Univ. Overhead		02,03,04		(also 28585 & 99530)
8303	Distributed Space Costs		02,03,04		(also 28585)
8304	Distributed Falk Library Costs		02,03,04		
8305	SOMD Management Fee		02,03,04		
8306	Distributed Costs - Other		02,03,04		(also 99530)
8307	Distributed Costs - Other		02,03,04		(also 99530)
8308	Distributed Costs - Other		02,03,04		(also 99530)
8309	Distributed Costs - Other		02,03,04		(also 99530)
8310	Distributed Costs - Other		02,03,04		(also 99530)
8311	Distributed Expense - Compensation		02,03,04		(also 99530)
8320	TEP (Temporary Employee Pool) Overhead	(12%) see compensation section	02,03,04,05,09		
8350	Indirect Cost - Spon Proj Only		05		
8351	Indirect Cost Adjs - Spon Proj Only		05		
Interdept'l Cost Recovery					
8400	Interdept'l Cost Recovery		02,03,04,09		
8401	Interdept'l Cost Recovery		02,03,04,09		
8402	Interdept'l Cost Recovery		02,03,04,09		
8403	Interdept'l Cost Recovery		02,03,04,09		
8404	Interdept'l Cost Recovery		02,03,04,09		
8405	Interdept'l Cost Recovery		02,03,04,09		
8406	Interdept'l Cost Recovery		02,03,04,09		
8407	Interdept'l Cost Recovery		02,03,04,09		
8408	Interdept'l Cost Recovery		02,03,04,09		
8409	Interdept'l Cost Recovery		02,03,04,09		
8498	Suspense - IDC Imports		02,03,04,09		
Computing Charges (Restricted Use)					
These subcodes should only be used by Telecommunications for monthly port charges. One-time port					
installations charges should be charged to subcode 6655.					

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** RDF accounts only (Purpose 3xxxx)

Subcode	Description	Notes & Examples	Subcode Use Restrictions		
			Entity	Department	Purpose
8500	Network Fee		02,03,04,09		
8598	Interdept'l Cost Recovery - Network Fee	For use by authorized departments initiating IDC transactions to record cost recovery (credit entries) for the provision of related products or services.	02,03,04,06,09		